

SOUTHERN CHILD & FAMILY PSYCHOLOGY

PRACTICE GUIDELINES

1. Services will be offered to patients and families in accordance with the Australian Psychological Society's Charter for Clients of Psychologists (see attached).
2. All information collected during the course of treatment will be kept confidential in accordance with the Australian Psychological Society's Code of Ethics. This means that information cannot be released to another party, unless:
 - Failure to disclose the information would place you or another person at serious and imminent risk;
 - Subpoenaed by a court, or;
 - Approval has been provided by the patient or parent/guardian.
3. You can reach Southern Child & Family Psychology during business hours on 0422 090 744. After-hours and crisis support can be accessed via the Psychiatric Triage Service on 1300 369 012.
4. The consultation fees are as follows:
 - Specialist Assessments (e.g. Autism assessment; cognitive or academic assessment)
 - \$210 per session - usually 3-4 sessions required; and
 - \$495 (incl. GST) for the assessment report (payable at the final appointment).
 - Standard consultations
 - \$210 for initial standard consultation; and
 - \$180 for subsequent standard consultationsPayment is due at the completion of each session (EFTPOS facilities available).
5. Medicare rebates are available for most but not all services. It is the patient or parent/guardian's responsibility to ensure that their referring doctor has lodged the appropriate Medicare documentation and that a copy is given to Dr Matthews to enable Medicare rebates to be available as soon as possible. It is recommended that you call Medicare on 132 011 to check your eligibility for a rebate prior to the first appointment.
6. Attendance at case conferences, telephone consultations not of an administrative nature, report preparation and other additional services may attract fees, as stipulated by the Australian Psychological Society (Ltd.) National Schedule of Recommended Fees.
7. A minimum of 24 hours notice is required for cancellation of an appointment, otherwise 50% of the consultation fee will be charged. Failure to arrive for a scheduled session, without cancellation, will attract 100% of the consultation fee.